

Manor Park School Council and Home and School Association Meeting

Minutes

September 23, 2015

MPPS

Attendance

Sue Noble, Steve Brezanson, Patti Patterson, Lisa Jensen, Amy Foulkes, Aasha Logan, Brenda Bugge, P.J. O'Neil, Bruce Devenny, Janet Huffman, Edith Post, Renata Cameron, Marie-France Jeurond, Sharon Leslie, Leigh-Anne Richardson, Dan Martin, Sue Massaad, Andrea Genereaux, Mary Ruth Endicott, Tami O'Dette, Wendy Colthart, Suehila Elkateb, Nicole Vasquez, Mauricio Vasquez

Manor Park School Council

Meeting called to order by Leigh-Anne Richardson at 7:00 pm.

Welcome

Round table introductions

Minutes

Funding requests from June meeting were approved by email vote in June 2015.

Leigh-Anne Richardson moved to approve the May and June 2015 minutes. The motion was seconded by Sharon Leslie.

School Council Elections

Chair - Sue Noble & Wendy Colthart

Secretary - Andrea Genereaux

Communications Coordinator - Sharon Leslie

Kindergarten Representative - Steve Bezanson

Primary Representative - Caroline Sullivan

Junior Representative - Suehila Elkateb

OCASC Representative - PJ O'Neil

Community Liaison - Mary Ruth Endicott

Member at large - Edith Post

Member at large - Renata Cameron

Motion to elect the slate of nominees for these positions. Moved by Suehila Elkateb seconded by Leigh-Anne Richardson. Motion passed.

Staff Representatives - Bruce & Marie-France

Past-Chair - Leigh-Anne Richardson

Treasurer - Erin Yoshida

Nomination - Vice-chair - Kathryn Pizana - to elect at next meeting

Administrative Items

By-law overview - this should be undertaken on a regular basis.

Pro-Grant Update - funding request was approved. Up to \$1000 grant plus an additional \$500 for parent engagement.

Reporting Requirements - financial report will be submitted this week.

Action Item: For next month's agenda - goals for this year's council.

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Principal's Report

Staffing Update:

Welcome to (LTOs) Karine Leduc (gr. 3 EFI), Christopher Rowsome (gr. 2/3), Whitney Fleras (SK-ETFI), Kristine Sachetti (gr. 2 EFI), and Cynthia Jaz has been hired as our half time ESL teacher. Fatimah Khedr has also joined our staff as a full time Core French teacher. We are pleased also to have Susan St. Louis as our Office Administrator for the year and Carrie Foley as our full time Office Assistant for the year. Kendra Missen has recently been hired as our 0.5 EA filling in behind a mat. leave until March.

School Organization:

Due to an increase in enrollment, we were advised yesterday that we will be able to open a new JK class. We are working out the logistics but hope to have the class up and running next week. Sophia Munawwar will be the ECE in the class and we will be hiring a new ECE to partner with Mrs. Makuch as well as a new teacher for the JK position. The organization of our Primary and Junior English and French Immersion classes remains the same but there may be a few minor changes in the teacher timetables.

Lunch Time monitors:

We currently use 7 hours of paid lunch monitors every day. Most of these people work in the kindergarten helping to supervise snack time and recess time in the yard. We are looking for applications for people who would like to be on our 'supply' list and fill in when needed.

We also have Student Lunch Monitors. These are volunteer positions held by our Junior students and they help out supervising in our Primary classes during snack times. They are supervised by a teacher on duty who rotates between several classes. Our student monitors will be receiving more training from our Child and Youth Worker students in the next couple of weeks.

Special Education Support:

At Manor Park we work as part of a larger team to ensure student success. At the school level we have our Learning Support Teacher: Susan Steele, our Learning Support Teacher Sarah Horton, and our English as a Second Language Teachers: Sarah Horton and Cynthia Jaz. Our Educational Assistants include: Stacey Smye, Brenda Greer, Dale Carr-Harris and Kendra Missen.

Support personnel from the Board include our speech/language pathologist, the ASD (Autism Spectrum Disorder) team, Social Worker, school psychologist, itinerant EA, Learning Support Consultant, etc.

EQAO:

The EQAO test was not administered to any students in grades 3 or 6 last Spring and as a result the Province will only be reporting on the results of the French Language Board. (Please note: previous year results will be taken into consideration for providing support to individual school.)

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Labour Relations

Phase 3 of ETFO's partial withdrawal of services began on Monday. Some highlights are:

- Extra-curricular activities will continue with the exception of 'Wynne Wednesdays'
- Teachers will not participate in fund raising activities
- Teachers will not update classroom websites/blogs, complete or distribute class newsletters
- Teachers will not prepare report card comments or complete the Progress Reports. They will provide a hard copy of data on each student to the Principal.
- Teachers will not conduct parent interviews that are related to the Progress Report Card unless the Teacher/OT identifies a concern about a child's progress

Note - Play structure

Coming Up

Picture Day - October 2nd (retakes Nov. 13)

Open House for Grades JK-6, Sept 29th, 9:50-10:30 am

Busing: Empty seat allocations (Oct. 1) , school bus safety assemblies are being planned

Please Note: Recent vandalism has caused our play structure to be closed twice in September. We have had to replace all of the sand because of broken glass found in the sand. If you see people drinking out of glass bottles on the school property, please ask them not to. If you suspect that someone is vandalizing our school property, please call the police.

We are getting a new kindergarten class. Working on logistics of this.

Where will new class be?

Last year's "Friend's zone" is now downstairs and this will be converted into a kindergarten room. How will kids be selected to change classes? Teachers input on which kids will be best able to switch classes.

Broken Glass in playground - suggestion to inform the community police office

Labour Relations - concerns regarding a child will still be communicated to parents and teachers will reply to questions or concerns from parents via email. Pizza forms are being taken directly to the office. Teachers wouldn't organize fundraisers but will still supervise these activities during school hours. Office staff will be distributing and collecting forms related to fundraising.

Be aware that the teachers may not schedule parent teacher interviews for all students in November so this would decrease parent traffic at the Book Fair.

Meet the Teacher - September 29th 9:50 am to 10:30 am. The plan is to have a very informal event.

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Vice-Principal's Report

Busing

Throughout the first month of the school year, we have experienced some delays in the bus transportation service. These delays can be attributed to three main factors: (a) the month of September is a time of change and adjustment, (b) summer construction projects on several streets continue into September, and (c) many of the buses are doing two (and in some cases, three) runs every morning and every afternoon. As a result of these three factors, most of the buses have been arriving between 8:20 and 8:30 a.m., but two of the buses are still consistently arriving after the 8:30 a.m. bell. Daily contact has been made – and continues to be made – between the school and OSTA to find a solution to these problems. Parents are also strongly encouraged to phone or email OSTA directly to express concerns. Dan Martin, the vice-principal, has also contacted Chris Ellis, the school board trustee, to share information and to request support. OSTA has made adjustments, including switching two routes and drivers, and some improvements have been made. However, we still do not have the consistency that we need, since several students on two buses are still missing instructional time on a daily basis. Parents are encouraged to contact Dan Martin, the vice-principal, at daniel.martin@ocdsb.ca with questions and concerns.

Busing – parents may email OSTA, the trustee and Dan Martin. Who is taking the late kids off the bus? Always several staff members out waiting for the bus even when late and bus does not leave until all kids are in the school. JKs are waiting for the kids to arrive before going in the school. Request from council that when things are settled send a message home to parents.

Open Forum

Opportunity for parents to raise questions or concerns for the administration, teachers or other parents.

A child in grade one lost a younger sibling this week. Family said they would welcome prepared food and Sue will be delivering donations to the family later this week. Wendy Colthart has a card that will be sent to the family offering care and support from council.

Introduction of New Business

Traffic Concerns on Thornwood - to be added to the agenda for the October meeting.

Close council meeting at 8:30 pm

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Manor Park Home and School Association Opened at 8:31 pm

Budgets

Current status:

Chequing account balance – \$13,579.62

GIC – \$25,218.47

Funds that were raised last year will be spent this year. The fundraising total is \$34,469.99.

Books are reconciled when closed on August 31, 2015.

Budget for next year:

Budget committee – 3 parents and 1 teacher

Available Funds – \$34,000

Proposal to make sure that the field trip budget will be spent. If labour relations situation continues and it looks like field trips won't happen, then recommunicate regarding how the funds may be used by the teachers. The decision about this should be made at the January meeting.

Motion to accept budget as proposed.

Moved by Erin Yoshida and seconded by Mary Ruth Endicott. Motion passed.

Funding Requests

Request for \$100 funding for clothing cupboard to replenish underwear and socks in the smaller sizes.

Motion to approve the funding request made by Leigh-Anne Richardson and seconded by Sharon Leslie. The motion passed.

Fundraising Update

QSP fundraiser will start in a few days. Package to be sent home and email will be sent home when the fundraiser begins.

Coordinators for Fundraising

Pizza – Wendy Colthart

Book Fair – Sue Noble

Dance-a-thon – Sue Noble

Plant Sale – Emily Beedell

May Fair – Vacant

Magazines – Wendy Colthart and Sue Noble

Meeting adjourned at 9:12 pm