

Principal's Report: October 16, 2013

Staffing: We were very fortunate to be able to open a new SK-EFI class this week, bringing our numbers from 28-31 students per class, down to 22 per class. Katie Stansfield has been hired as the new full time teacher and will be teaching the English portion of the day. Her class will switch with Leslie Watson's class half way through the day as Leslie will be teaching the French portion of the day to both classes. Casey Atwell, the ECE previously working with Ms. Watson, will now be working with Ms. Stansfield and our new ECE, Melody Poirier, will be working in Ms. Watson's class. We have hired Kerry Maheral who will be working with Tammy Shelswell in JK beginning on October 28th.

We are also pleased to welcome Shirley Cameron who will be joining us as a .25 Core French/Kindergarten teacher. Shirley is a retired teacher who brings with her a wealth of experience teaching Core French.

We still need to hire a 0.67 FTE kindergarten/support teacher.

School Safety Procedures:

- Second fire drill was held October 10th
- Lock down practice will occur on October 22nd. Letter will be going home tomorrow.

School Wide Behaviour Plan:

Our School Wide Behaviour Plan was reviewed at our October PA Day with the goal of having consistent expectations throughout the school and on the yard. Students are being reminded to be quiet in the hallways, always walk on the right hand side of the hall and to consistently follow our two minute cool down when entering the school.

School Council Liability Insurance:

This year, as part of the District's risk management strategy, the District will be providing and paying for the School Council's liability coverage for the policy period 1 November 2013 to 1 November 2014. The school council \$2 million third party liability insurance coverage will be provided through the Ontario School Boards'

Insurance Exchange (OSBIE) and confirmation of the coverage will be sent to the school council chairs within the next few weeks.

Lunch Time Monitors:

Mme Albari and Dylan (CYW) held training sessions for all of our student lunch monitors. They reviewed expectations, looked at the appropriate steps to follow if there is an issue in the class, and learned several new games that they could play with the Primary students that they help to supervise.

WITS:

- Kickoff will be Tuesday, November 5th, at 12 noon.
- Special guests include an Olympic rower, Ottawa Gee Gee's and (tentatively) representatives from the Ottawa 67's
- www.witsprogam.ca/
- Our leadership team has introduced a colouring contest for our Kindergarten students, a poster contest for our Primary students, and a button making contest for our Junior students.

Volunteers:

Volunteers are always welcome at Manor Park! Some areas that you may want to get involved in are: classroom support, lunch time monitoring, library helper, starting a choir or club, gardening, cleaning/organizing different areas in the school including the lost and found, the clothing cupboard, the literacy room, the math resource room, etc.

School Improvement Planning:

- We have been designated a 'School in the Middle'
- This designation comes with the support of two instructional coaches from the Board as well as release time for teachers to work on the 'Big 5' as they relate to our SIPSA (task, feedback, criteria, differentiation and moderation)

- SMART goal will be based in the Math Curriculum with a focus on critical thinking
- We have been approved for OFIP tutoring funds (\$12 000)
- We have been approved for 'Tutor in the Classroom' program which provides 150 hours of tutoring support

School Budget:

- Total budget for 2013-14 is \$119 712
- Main budget lines are 'School Operating' budget of \$40 559, 'Occasional Teacher Funds' of \$55 277 and 'Funding School Supplies' of \$8 130
- We are starting the year off -\$6 049

Dates to Remember:

- October 22nd, lockdown practice
- October 25th, photo retake day
- November 5th, WITS kickoff
- November 7th, Progress Reports go home
- November 14th (evening) and Nov. 15th, Parent/Teacher Interviews
- November 15th- No School for Students

