

# Manor Park School Council and Home and School Association Meeting Minutes

September 26, 2012  
MPPS Library

## Present:

Alexandra Aubin	Celeste Gibson	Mike McMullen	Kathryn Pizana
Maha Albari	Nancy Grinberg	Victoria McMullen	Ahmad Razi
Shari Brodie	Kari Glynnes Elliott	Tammy Moffatt	Leigh Anne Richardson
Wendy Colthart	Daniela Humeniuk	Pamela Moore	Adam Robb
Jen Coulas	Monique Lamoureux	Donna Muldoon	Karen Robb
Laura Frappier	Tomomi Matsuoka	Sue Noble	Julia Ticona
			Erin Yoshida

## Meeting of the Manor Park School Council

### Welcome:

Meeting called to order at 7:00pm by Leigh Anne.

June 2012 minutes approved as presented.

### Principal's Report:

- Open house for grades 1-6 held September 21. A kindergarten open house will likely be held later in the year.
- Boys and girls soccer teams are organized. Tournament scheduled for mid-October.
- X-C running team organized by 3 parent volunteer coaches. Shari is the staff representative. Meet scheduled for October 4.
- Some teachers are running extracurricular activities during class time (e.g. Green team), but many activities from previous years are not currently running.
- Four Algonquin College ECEs will be working in the JK classrooms 4 days/week. JK classes also have Rideau HS co-op students helping every afternoon. A child and youth worker from Algonquin College is also helping at the school.
- An Overbrook Community Centre afterschool program is operating every Tuesday from 3-6pm at the school. It is free of charge, with 90 minutes of homework help followed by 90 minutes of activities. Approximately 20 students participated last week.
- Paid lunch monitors are working 7 hrs/week in the kindergarten classrooms.
- September 11 was the Board deadline for staffing adjustments. Since then, the JK enrollment has grown to 96 students in 3 classes. It may still be possible that funding for another classroom is granted, and there has been one classroom reserved for this possibility. If another kindergarten homeroom is not approved, this classroom will be converted to a kindergarten "quiet" room.
- Kindergarten play structure could be installed in the next couple of weeks.
- Some homeroom classrooms are being used by the MPCC for the before-/after-school program.
- Fire drills to be practiced. School lockdown practice to occur early October.
- Shari did not have the EQAO results on hand, but announced that the school results improved over last year.

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## **School clubs/Teams:**

Leigh Anne described what kinds of extracurricular activities have taken place in the past. Shari explained that all extracurricular activities are voluntary for the staff. Each teacher has the individual right to participate, or not, in extracurricular activities. Activities are considered "extracurricular" if they occur during a teacher's daily 40 minute lunch break or planning period.

The suggestion was made that a list be compiled of extracurricular activities that are currently not running, and ask the parent community if there are volunteers to help run them. Shari explained the requirement for police checks, the need to vet volunteer qualifications, and the School Board requirement for staff representatives for extracurricular activities. It was suggested that parent volunteer prerequisites be fully clarified, and thought given to a waiver form for student participants. The suggestion was made to put a link on the Council website for information for police checks.

It was confirmed that field trips should still occur.

Discussion regarding the need for staff to convey professional, non-partisan messages regarding the labour relations situation to students.

## **School Council Elections:**

The following slate was proposed:

Chair – vacant

Vice Chair – vacant

Secretary – Kari Glynes Elliott

Communications Coordinator - vacant

Kindergarten Representative – Wendy Colthart

Primary Representative – Tami O'Dette

Junior Representative – Tammy Moffatt

Members at Large – Kathryn Pizana, Nancy Grinberg

OCASC representative – Victoria McMullen

Community Liaison – Erin Yoshida

Past Chair – Leigh Anne Richardson

Slate approved as presented.

In the absence of a chair, meetings will be chaired by rotation. There will be a standing agenda and Shari will continue to provide an update. Kathryn will chair October's meeting.

## **Introduction of New Business:**

None.

Meeting adjourned at 8:15pm. Next meeting to be held October 17, 2012.

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## Meeting of the Home and School Association

### **Financial Update:**

Mike reviewed last year's financial statement. Proposed budget for this year was presented. From last year's budget, \$9,100 remained unspent. This, combined with unspent funds from other years, has resulted in \$18,000 in banked funds.

The initial allocation for technological equipment was \$2,000 this year. The proposed budget was amended to increase the technology budget to \$18,000 (using previous surplus funds). The proposed greening budget was increased from \$1,000 to \$2,000. Motion to approve the budget as amended, passed.

### **New funding requests:**

Shari presented the need for kindergarten outdoor toys. It was suggested to solicit used toy donations first. The kindergarten teachers will compile a wish list of their "Top 15" outdoor toys, and Wendy will communicate their request to kindergarten families.

### **Fundraising Update:**

Kathryn provided a pizza update. Kindergarten classes are included this year. Orders are up substantially from last year. Two order sessions were used this year, but it may be more affordable for families to have 3 order sessions next year.

Tammy described the QSP magazine fundraiser. It will begin next week and run for 2 weeks. Orders can be made online, or by paper submission. French magazines are also available. Profit is 37% of sales. Tammy is preparing a letter for parents, and catalogs will arrive next week.

Tammy reported that the Scholastic Book Fair will launch November 12 and run for 4 days. The school receives 60% of sales in the form of new books for the library.

Sue will be organizing the Dance-A-Thon. Tammy suggested running it in February.

Sue reported that the electronics recycling resulted in \$6.40 profit. Shari reported that Mabel's Labels has sent the school a cheque for \$42.

The meeting was adjourned at 9:25pm.