

# **Manor Park School Council and Manor Park Home & School Association Meeting April 12, 2017**

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## **In Attendance:**

- Sue Noble, Kathryn Pizana, Heather Mustoe, Andrea Genereaux, Dan Martin, Marie France Jeaurond, Edith Post, Sharon Leslie

## **Manor Park School Council**

- MPSC Chair Sue Noble called the meeting to order at 7:04 p.m.

## **Approval of Minutes of the March 2017 Meeting**

- The minutes of the March 2017 meeting were circulated ahead of time and were passed via e-mail. No quorum, therefore there was no voting at April meeting.

## **Administrative Items:**

### **Incorporation Status – Gowling WLG update:**

- Sue Noble reported that things are moving along well with Gowling WLG and paperwork is being completed to dissolve the Manor Park Home and School Association.
- The Chair, Past Chair and Secretary will need to sign final documents at May meeting.
- Sue Noble discussed with school council and all agree to dissolve the Manor Park Home and School Association and will provide written resolution at May meeting.
- Gowling has informed us that we should first open new bank account and move everything from the Manor Park Home and School Association account to the new Manor Park School Council bank account before moving forward. Official motion will be put forward at May meeting.

### **OCASC Update:**

- Andrea did not attend meeting, however was able to report back that the OCASC is staying on top of upcoming accommodation reviews and Spec Ed changes. There was also some discussion on reviewing council financial practices. Andrea indicated that membership to OCASC will be renewed in April.

**TD BANK /Alterna Bank update:**

- Sue Noble discussed with council the pros and cons of switching to Alterna Bank citing the location of TD bank to be a pro and the location of Alterna to be a con. Further discussion indicated that with TD Bank's close proximity, Gowling WLG and the current banking changes, it would be best to stay with TD Bank at this time. It was discussed that perhaps at a future date we could look into Alterna. Sue Noble would thank Natalie for her interest/help regarding this matter.
- Sue Noble also discussed setting up new account within the next month and to close our existing account by end of August. Given that we will have outstanding cheques from the Manor Park Home and School Association account from May Fair etc.
- Kathryn Pizana also stated that while the work continues with Gowling WLG. Council should try and make the transition as smooth as possible.

**Roots of Empathy:** Andrew Matthews was not present - update at May Meeting.

**PRO Grant Update:**

- Sharon Leslie informed us that she will be meeting with Caroline Sullivan to discuss options and work on application. Criteria same as last year. Currently they are gathering ideas.

## **Principal's Report- April 2017**

**Parent School Climate Survey:**

This spring, we will be undertaking a student survey using the Our School (formerly Tell Them From Me) survey instrument. The purpose of a school climate survey is to better understand students' perceptions about bullying, safety at school, and student engagement. We know that when students feel safe and welcomed at school that they are more likely to achieve at higher levels and have a stronger sense of well-being. On this survey, students are asked to answer questions related to school climate and safety, bullying, perception of school, sense of belonging, and their background, including age, gender, and ethnicity. The data from this survey will be used to help school staff develop strategies to prevent bullying and to promote safe and inclusive schools.

Students who are in grades four to six will complete the OurSCHOOL Survey for students online, at school, between April 24th and May 12th, 2017. Parents who do not want their child(ren) to complete the survey must advise the school in writing by April 21st, 2017, by completing the opt-out form available on the Board website.

The survey takes approximately 30 to 40 minutes to complete. The survey is completely anonymous; it does not include any student names. The survey is also voluntary; students can decide whether they want to complete the survey, and they can also

choose to skip any question they do not want to answer. The survey results will be reported at an aggregate level only and will not be linked to any other student data. I am confident that the survey will be effective in helping us better meet the needs of our students. If you have specific questions about the survey, please do not hesitate to contact me.

**EQAO:** EQAO is scheduled from May 25-June 8<sup>th</sup>. Our grade 6 classes will be writing the test on May 24<sup>th</sup>-26<sup>th</sup>, Ms. Talbot's class will be writing on May 24<sup>th</sup>, 25<sup>th</sup> and 29<sup>th</sup>, while our grade 3 EFI classes will be writing on May 29<sup>th</sup>, 30<sup>th</sup> & 31<sup>st</sup>.. We kindly request that parents refrain from making any appointments during the day, during this time.

### **2017-18**

We have received our staffing numbers for next year and we continue to grow! We are projected as having 582 students next year. We will be losing one kindergarten class but will be gaining two Primary Early French Immersion classes. While I am sad to say that we will be losing one of our ECEs, we will be in a hiring position for our teaching staff.

Finally, we will need to bring in one more portable as we are running out of space inside of the school.

### **Open Forum/Discussion -**

- *Internet safety* - Sue Noble raised question to Dan Martin from Caroline Sullivan regarding internet usage in the school based on CBC documentary indicating that many children watch explicit material during school.
- Marie France Jeaurond noted that the filter at Manor Park School was quite good and that it catches many things however there is still potential for the children to see something particularly on You Tube. She indicated that there is a lot of conversation regarding internet safety and digital censorship.
- Dan Martin added that they discuss, teach lessons and strategies to kids on how to handle situations and make decisions with regards to the internet safety.
- *Gravel/School Yard*– Kathryn Pizana mentioned the large amount of gravel accumulated on school yard and asked if there is anything council could do to speed up process of cleaning/sweeping. Dan Martin mentioned that he would speak to Sean (custodian) on the matter.

**Introduction of New Business** – Fundraisers 2017/2018. Discuss who will take on roles for next year.

Meeting Adjourned @ 7:37 p.m.

# Manor Park School Council and Manor Park Home & School Association Meeting

## April 12, 2017

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Manor Park Home and School Association meeting opened.

### **Financial Update:**

- Heather Mustoe indicated that our budget balance is \$12,956.09. Wendy and Heather to discuss pizza fundraising and official amount raised.
- Matt McKechnie will most likely use the allocated \$500.00 in May to replenish spring/summer sports equipment. Follow up may be required.
- Sue Noble and Heather Mustoe to go over/discuss balance of Program Support and budget numbers.

### **Funding Requests:**

- \$100.00 – Tammy Moffatt - Library books (to complete sets)

### **Fundraising Update:**

- **Pizza** – Sue Noble reported on behalf of Wendy that all is going great with Pizza Thursdays.
- **Plant Sale** – Emily Beedell is currently looking at alternate suppliers for Plant Sale since previous supplier will no longer provide plants. She is looking at Peter Knippel and Richmond Nursery. Problem is they will not pick up leftover at the end of the day. Sue Noble has indicated that council will support Emily's decisions regarding plant sale and understand the possibility of raising less money, however we do not want to lose money.
- **May Fair** – Sue Noble reported that Rachel Ouellette is in good shape for the May Fair and is well organized. Sue will clarify for next meeting if Rachel is still in need of help and what areas.
- **Bake Sale** – Kathryn Pizana indicated that all is going well with the Beauty and the Beast Bake Sale.
- **Movie Night** – Sue Noble reported that Nancy O'Brien is currently looking at possible dates. May 5 or May 12<sup>th</sup> was discussed.
- **Popcorn Friday** – It was discussed that council will hold off on Popcorn Friday fundraiser until June due other commitments such as the play, Movie Night and May Fair.

Meeting Adjourned at 8:20 p.m. Reminder next meeting – Wednesday, May 10, 2017